

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Public Safety, Department of		
Department Contract Administrator or Grant Coordinator:		Lt. Michael Zabarsky Sara Thompson		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 5,400.00	Advantage CT / RQS #:	20211117*1238
CONTRACT	Proposed Start Date:	11/17/2021	Proposed End Date:	6/30/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		IDEMIA, 5515 East LA Palma Avenue, Suite 100, Anaheim, CA 92807		
Brief Description of Goods/Services/Grant:		One day on-site Case AFIS Silver Training.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

1-day Basic Training with Case AFIS includes hands-on instruction, on-site:

- Set-up and getting started
- Basic instruction for 3 hours (Entering knowns and latents, searching, reviewing)
- Advanced instruction for 3 hours (Enrolling complex knowns, difficult cases, etc.)
- SOP development and suggestions on workflow integration
- Case management

Recommended for small units (2-4 Examiners purchasing 1 Case AFIS).

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

IDEMIA is the manufacturer/vendor that the State of Maine chose for its Automated Fingerprint Identification System (AFIS) currently being used by the State Bureau of Identification and the Maine State Police Crime Laboratory. It is the same system being used by the Federal Bureau of Investigation and multiple local and state agencies around the world. IDEMIA created Case AFIS to bring the features and power of their AFIS system to a system better capable of assisting latent print examiners in case work. The original AFIS system is not designed to search anything that is not on a traditional fingerprint or palm print card. Case AFIS uses the same algorithms as AFIS and is designed to search any fingerprint, palm print, toe print or footprint uploaded to the computer.

Case AFIS is proprietary integrated software and hardware and currently the only product of its kind. It is only sold by IDEMIA. It is the only company with personnel having the knowledge, ability, and authorization to modify the system or its software. We would be purchasing Case AFIS training from the company that designed it and the company that designed the current AFIS system being used by the State. Therefore, it is the only supplier of the training for the system.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Case IDEMIA Case AFIS is proprietary software and hardware and there are no other suppliers who make or carry this system and the training requested will teach users our current AFIS system. The training package requested for purchase is the one best suited for our needs and is the least expensive package we are aware of and the only training of this type available to us.

4. Describe the plan for future competition for the goods or services.

If the need arises in the future for another training session (e.g. new employee) and additional vendors offer this service at that time, those vendors will be contacted for quotes.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

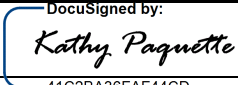
Does this request utilize ARPA/MJRP funds?

☐ Yes – If Yes, please attach the approved Business Case(s).

☒ No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Kendra Coates</i>		
Typed Name:	Kendra Coates	Date:	12/21/2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>41C2BA36FAF44CD...</small>		
Typed Name:	kathy Paquette	Date:	3/1/2022






Case AFIS training PJF

Final Audit Report

2021-12-21

Created:	2021-12-21
By:	Sara Thompson (sara.j.thompson@maine.gov)
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